

Location: Seven Gables Inn
26 N. Meramec
Clayton, MO 63105

Time: 6:00 – 8:00

Attendance and Quorum:

Chris Anderson	X	Katie Castree	X	Don Chimanda		Jim Ebone	X	Kat Gowins	
Tony Indihar	X	Kyle Jeffers		Mark Lynch	X	David Maack	X	Vicki Mercer	X
Thomas Miller	X	Sandra Mohr		John O'Reilly	X	Bryan Signaigo	X	Ed Vallorani	X

New Action Items from May Meeting:

- Let Mark know if you'd like to switch all LC correspondence to your ASQ email – All
- Reach out to Steve Mundwiller to obtain historical documents – Vicki
- Meet to create education proposal – David / Vicki
- Finalize community outreach event and send flyer to the group – Thomas
- Let Mark or Vicki know if you would like to continue your LC role next year – All
- Obtain and distribute the revenues and expenses from the Convergence conference – Mark / Ed
- Invite all LC members to participate in creating our strategy proposal – Vicki

Minutes – Mark

- Mark requested comments/corrections to the minutes from last meeting. Motion to accept – Jim. Second – John. All were in favor; none opposed.

Treasurer's Report – Kyle

- No update.

Action Item Review – Mark

- Mark reviewed the completed and outstanding action items.

Committee Reports

Programs – John

- We have two potential speakers on Supplier Quality from Ameren for the September meeting. We also have a potential speaker for the October meeting.

Arrangements – Tony

- We are set for the Engineers' Club in September. Tony also shared a handout of attendance and profit/loss for each monthly membership meeting. The majority of our members attend 1 meeting per year.
- We should start thinking about the Technical Achievement and the Section Service awards for this December. On Share Point, there is an Excel file tracking who has done what for the Section.
- The group discussed digitizing our historical documents and archived monthly newsletters. Vicki will reach out to Steve Mundwiller to obtain them. Next meeting the group will determine next steps.
- The group discussed the average expense of \$500/meeting and whether this is a problem.

VOC – Don

- No update.

Social Media – Bryan

- Social media has been pretty quiet. We have limited followers on Facebook but many on LinkedIn. There is a new feature coming to Facebook for non-profits which Bryan will look into.

Website – Chris

- Conference photos have been posted to the website. Info has not been shared for fall meetings yet to post.

Education – David

- 3 people are interested in giving a Saturday “quick learning” – on Excel, SPC, and GD&T. Expenses would include venue and materials. Another request from members has been a course on statistics.
- David will be getting in touch with instructors to set up fall/winter classes.
- Prices still need to be determined.
- David and Vicki will be meeting to create an education proposal. Details on these three items will be part of their proposal.

Conference – Vicki

- Venue has been established at the Millennium Student Center at UMSL on Monday, November 6th. Attendance pricing will be the same as last year. The sponsorship sub committee will be coming back with a proposal next meeting on what each sponsorship entails. The ASQ CEO is one keynote speaker, as well as two leaders of Quality and Brewing at Anheuser-Busch.

Recertification – Vicki

- Some changes had been made in January to the RU’s given out for various categories. Another change was made in April for membership to receive RU’s.

Membership – Sandra

- No update.

Community Outreach – Thomas

- A training room will be secured at Edward Jones, and promotion has been sent to those attendees from the original event. United Way and area non-profits will also receive promotion, and the general public will receive promotion via radio. The event will be two-hours in mid-August, but date and day of week have not been set yet. Event time is two-hours. The group discussed Saturday vs a weekday evening. Thomas will send the final flyer to the group.

Mentorship – Open

- No update.

Placement – Jim

- One person who Jim has been working with recently accepted a job.

Audit – Kat

- No update.

ASQ Calendar Review – Mark

- Mark reviewed the calendar. Please let Mark or Vicki know if you would like to continue your LC role next year.

Old Business – Training Class Pricing Discussion/Proposal – David

- Postponed until next month.

Old Business – Convergence-17 Conference Update – Mark

- We received an invoice for the conference. The summary is that the group had met but never developed an agreement regarding cost/profit sharing, did not have a budget, and the conference lost money. Mark asked if the group agreed to pay the invoice of \$469. Motion to approve – Ed. Table the motion – Jim. Motion was tabled until next meeting. Mark and Ed will obtain and distribute the revenues and expenses from the event before we continue decision-making. A second decision would be if/how we choose to move forward next year.

New Business – Summer LC meetings / Strategy for next year – Mark

- Mark summarized the strategic planning that was done last year. Vicki discussed a repeating theme that certifications are many members' primary reason for membership. Vicki would like to focus on education, recruiting, and certifications. Thomas recommended that we start to regularly measure and monitor metrics such as membership, certification, etc. John commented that one of our meetings could potentially be an overview of the various certifications. Motion to create a Strategy/Steering Committee to meet between now and next meeting and create a proposal for 2018 – Vicki. Second – Thomas. Mark inquired if financials should be part of our strategy, and noted that the Membership Chair is focused on retention but we do not have a Recruitment Chair – these two items should be included in the proposal. Vicki will invite all LC members to participate in creating the proposal.

Review of Minutes and Action Items – Katie

- Katie reviewed the new action items. No additions.

Next Meeting/Location – Mark

- July 11th – Seven Gables

Adjournment

- Motion to adjourn – Jim. Second – Ed. All were in favor; none opposed.