

Location: Seven Gables Inn
26 N. Meramec
Clayton, MO 63105

Time: 6:00 – 8:00

Attendance and Quorum:

Chris Anderson	X	Katie Castree	X	Don Chimanda		Jim Ebone	X	Kat Gowins	X
Tony Indihar	X	Kyle Jeffers		Mark Lynch	X	David Maack	X	Vicki Mercer	X
Thomas Miller		Sandra Mohr	X	John O'Reilly	X	Bryan Signaigo	X	Ed Vallorani	

New Action Items from May Meeting:

- Load August classes into 123signup – David
 - Note on Social Media that the registration deadline for the next meeting is Friday – Bryan
 - Send September meeting info to Chris for website – John
 - Send section conference info to Chris for website – Vicki
 - Send list of Membership codes to Vicki to be uploaded to Share Point – Sandra
 - Follow-up with Kyle re: audit – Kat
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Minutes – Mark

- Mark discussed the minutes from last meeting. Kat, John, and others have not yet been able to get on the Share Point site. Motion to approve – Kat. Second – Tony. All were in favor.

Treasurer's Report – Kyle

- No update. Q1 financials were submitted on time from the World Conference.

ASQ World Conference Update – Vicki, Katie

- Katie discussed the conference, including a potential speaker for our Section Conference.
- Vicki discussed the pre-conference meetings, which included HQ asking about revamping ASQ as well as presenting a plan to do so, due to declining annual memberships which are not sustainable. Rebranding was discussed through workshops including Section Leaders as well as Board Members. There was also a workshop on Day 2 about training needs for Section Leaders, where it was determined that “how to make your section stronger” training was secondary to initial “how to be a Section Leader” training. ASQ HQ has committed to making some changes based on all this. Mark also noted that there is opportunity for improvement within our Section regarding training. Vicki also noted that Friday Fast Facts (weekly email from HQ) should be read and is useful.

Action Item Review – Mark

- Mark reviewed the completed and outstanding action items.

Committee Reports

Programs – John

- We are seeking fall speakers but have two interested who have not chosen a month yet.

Arrangements – Tony

- We are set for next week at the Engineer's Club and have 30 attendees registered so far. Tony also shared statistics on our average meeting attendance, which is 53. Our average cost per meeting (income minus expenses) is \$513. Tony is also planning to have the September meeting at the Engineer's Club.

VOC – Don

- No update.

Social Media – Bryan

- The next meeting has been posted on Facebook and LinkedIn. Bryan will add a note that the registration deadline is Friday.

Website – Chris

- No update. John to send September meeting info to Chris.

Education – David

- David and Vicki will continue to work on our program. No classes are scheduled for the summer but will be for August. David will also add to 123signup by the end of May.

Conference – Vicki

- Due to miscommunication about what was available at Edward Jones as a venue (facility, approval process), the committee decided to approve UMSL as the conference venue again this year. It has been reserved. The date will be Monday, November 6th, 2017. Sub-teams are now at work on advertising, sponsorships, and speakers. Vicki will send Chris the info for the website.

Recertification – Vicki

- Vicki found out that our website's links went to old Recert Journal Applications, so she sent info to Chris who updated it within days (kudos!).

Membership – Sandra

- Sandra gained some ideas from the World Conference regarding communication and is continuing to work on Section Membership. There was also a recent issue with Promo Codes, so letters were delayed but have been resolved. Sandra also noted that she has asked an ASQ Chair to speak at our section conference.

Community Outreach – Thomas

- No update.

Mentorship – Open

- No update.

Placement – Jim

- Jim recently helped a member obtain a job offer but has not heard if he has accepted.

Audit – Kat

- Needs to get Share Point issues resolved. Will also follow-up with Kyle re: audit.

ASQ Calendar Review – Mark

- Mark reviewed the calendar, which is up to date including our section conference.

Old Business – Mark

- None.

New Business – Mark

- Summer LC meetings and strategy for next year: Mark noted that there will be a strategy session again this summer, this time spread over multiple sessions. Discussion was that strategy sessions are key, but the number of priorities should be limited. Strategy should also determine who our customer is (members, the community, quality).

Needs/Announcements for Upcoming Meetings/Training/Seminars – Mark

- All set for next week. We do not need a projector, screen, or computer.

Review of Minutes and Action Items – Katie

- Katie reviewed the new action items.

Next Meeting/Location – Mark

- June 13th – Seven Gables

Adjournment

- Motion to adjourn – Tony. Second – Kat. All were in favor.