

Location: Seven Gables Inn ([map](#))
26 N. Meramec
Clayton, MO 63105

Attendance and Quorum:

Ed Vallorani		Chris Anderson	X	Steve Flick		Vicki Mercer	X	John O'Reilly	
Kat Gowins	X	Denise Arthur		Tony Indihar	X	Thomas Miller		Bryan Signaigo	X
Cindy Duhigg	x	Jim Ebone		Kyle Jeffers	X	Sandra Mohr		Randy Thompson	X
Mark Lynch	X								

Minutes: August minutes sent to committee via email 9/12/16, one modification :treasurers report had been sent via email prior to August meeting but not reviewed at meeting. It was moved to accept the minutes with the noted change by Randy and seconded by Tony, Minutes were accepted

Treasurer's Report: the treasurer has migrated the ledger from local Quickbooks to Quickbooks on line. Report handed out at meeting with July & August P&Ls.

Question was raised: should some of the savings be invested to increase return to mitigate the loss by receiving minimal interest in a savings account? Look for preservation of capital not necessarily growth

Investments might include municipal bonds

Cindy to look up information on National site and will talk to Bank of America about options

Action item review:

All

- ***LC chairs to send position description to Mark for posting on SharePoint ASAP.*** Those already submitted are on the sharepoint
- Appointee to Engineers club Affiliate Society – Mark or Mark to look at options within next years committee
- ***Vickie needs and LC badge – ED***
- Ed gave the new labels to Cindy – need to use the new LOGO
- Nominations needed for next year – ***Tony will Announce request for Nominations at Sep mtg***
Chair Elect/ Vice Chair – Vickie has agreed
Steve Flick is resigning as VOC at the end of 2016 – ***will need new VOC chair***

December Meeting Planning:

Discussion about re-instating recognition portion to the agenda,

Membership chair to send list of who has been certified in the last year to Tony for the agenda

Scholarship Award – to date only one applicant

Spread the word to applications to TONY – ***PROMO through VOC***

It was agreed by the committee to pursue an MC -- Cindy

Need nominations for Awards to Tony

Tony to send out the award list to the committee members

Need to start Promotion of the Toy drive for the December meeting

2016 Fall Conference:

Make sure Chuck is aware of the new Logo for the name labels

Speakers and arrangements are at 100%

Continue the push on publicity as of 9/12 there are 10 attendees signed up

To date there are 2 sponsors / vendor tables are being planned

LC Meeting Agenda

September 13, 2016

SSM is the main room sponsor – they did not want to send attendees – but wanted a table for lunch
 One speaker is asking to advertize on our website and in the voice of the customer for his two day training the week of the conference.

Committee Reports:

Programs	John O'Reilly	Upcoming Programs	<i>John to confirm October speakers</i>
Arrangements	Tony Indihar	Upcoming Venues	Sept – Engr's club 30 signups to date Meat vendor – status good to go OCT – Orlando's Maryland Hts NOV: Conference DEC: Dave & Busters
VoC	Steve Flick	Survey Results	
Social Media	Bryan Signaigo	Update	FB/LinkedIN -- get more feedback on FB Will post specifics about the conference in both venues
Vice-Chair	Mark Lynch	2017 Budget Discussion	Link to the 2016 budget was sent via email <i>If any chair has requests for money for next year – send the request with support information to Mark</i> <i>Proposal should include champion / budget / resources needed / plan</i> Mentoring (Denise) / community outreach (Thomas) / conference in 2017 – all items to add to budget Mentoring at this time is on hold for the section as word is there will be a program developed regionally INITIATIVES FOR 2017
Website	Chris Anderson	Website needs	Update New pictures <i>Any ideas for updating site – talk to Chris</i>
Other Chairs			Education – <i>what is the class schedule for 2017</i> Exam chair – <i>What is the exam window now that it is online</i>

ASQ Calendar Review

- 9/21 • Arrangements Chair finalizes venue for December meeting
- 9/23 • Arrangements Chair communicates details of December meeting to VoC
- 9/23 • Arrangements Chair communicates details of December meeting to Webmaster
- 9/30 • Webmaster posts December meeting details on website
- 10/4 • Social Media Chair begins to promote December Meeting

New Business: see above

Needs/Announcements for Upcoming Meeting:

Electronic Recertification

Ideas for 2017 Initiatives

Review of Minutes and Action Items: see bold / italic / red text above

Next Location October 11: Seven Gables Inn

Adjournment: 7:42pm