

**Location:** Seven Gables Inn ([map](#))  
26 N. Meramec  
Clayton, MO 63105

### LC MEETING MINUTES FROM 10/11/2016

Minutes by John O'Reilly

#### Attendance and Quorum:

Ed Vallorani	x	Chris Anderson	X	Steve Flick	x	Vicki Mercer	X	John O'Reilly	x
Kat Gowins		Denise Arthur	x	Tony Indihar	X	Thomas Miller	x	Bryan Signaigo	
Cindy Duhigg		Jim Ebone	x	Kyle Jeffers	X	Sandra Mohr		Randy Thompson	X
Mark Lynch	X								

**Minutes:** September minutes accepted as presented.

**Treasurer's Report: No treasurer's report, Cindy unable to attend.** Look for preservation of capital not necessarily growth. Investments might include municipal bonds. ***Cindy to look up information on National site and will talk to Bank of America about options. More to come on this.***

#### Action item review:

- All**
- ***LC chairs to send position description to Mark for posting on SharePoint ASAP.*** Those already submitted are on the sharepoint
  - Appointee to Engineers club Affiliate Society – Mark or Mark to look at options within next years committee
  - ***Vickie needs and LC badge – ED***
  - Ed gave the new labels to Cindy – need to use the new LOGO
  - Nominations needed for next year – ***Tony will Announce request for Nominations at Sep mtg***  
Chair Elect/ Vice Chair – Vickie has agreed  
Steve Flick is resigning as VOC at the end of 2016 – ***will need new VOC chair***

#### December Meeting Planning:

Discussion about re-instating recognition portion to the agenda,

***Membership chair to send list of who has been certified in the last year to Tony for the agenda***

Scholarship Award – to date only one applicant

Spread the word to applications to TONY – ***PROMO through VOC***

***It was agreed by the committee to pursue an MC – Cindy Öh My Gosh Josh is on board!***

Need nominations for Awards to Tony

***Tony to send out the award list to the committee members***

***Need to start Promotion of the Toy drive for the December meeting***

#### 2016 Fall Conference:

Make sure Chuck is aware of the new Logo for the name labels

Speakers and arrangements are at 100%

Continue the push on publicity as of 9/12 there are 10 attendees signed up

To date there are 2 sponsors / vendor tables are being planned

SSM is the main room sponsor – they did not want to send attendees – but wanted a table for lunch

One speaker is asking to advertize on our website and in the voice of the customer for his two day training the week of the conference. ***A motion to allow was made, seconded and approved.***

### Committee Reports:

Programs	John O'Reilly	Upcoming Programs	<i>John working on Jan thru May speakers.</i>
Arrangements	Tony Indihar	Upcoming Venues	OCT – Orlando’s Maryland Hts. Low sign-ups, we need to decide if we cancel or go ahead by Friday. NOV: Conference DEC: Dave & Busters Feb: Favazza’s
VoC	Steve Flick	Survey Results	41% return on September meeting. People may be losing their excitement about the Engineer’s Club.
Social Media	Bryan Signaigo	Update	No Report, Bryan unable to attend
Vice-Chair	Mark Lynch	2017 Budget Discussion	Link to the 2016 budget was sent via email <i>If any chair has requests for money for next year – send the request with support information to Mark</i> <i>Proposal should include champion / budget / resources needed / plan</i> Mentoring (Denise) / community outreach (Thomas) / conference in 2017 – all items to add to budget Mentoring at this time is on hold for the section as word is there will be a program developed regionally <b>INITIATIVES FOR 2017</b>
Website	Chris Anderson	Website needs	Update New pictures <i>Any ideas for updating site – talk to Chris</i>
Other Chairs			Education – Similar classes and frequency planned for 2017. Exam chair – All information is on ASQ website.

### ASQ Calendar Review

- 9/21 • Arrangements Chair finalizes venue for December meeting
- 9/23 • Arrangements Chair communicates details of December meeting to VoC
- 9/23 • Arrangements Chair communicates details of December meeting to Webmaster
- 9/30 • Webmaster posts December meeting details on website
- 10/4 • Social Media Chair begins to promote December Meeting

**New Business:** see above

### Needs/Announcements for Upcoming Meeting:

Electronic Recertification  
Ideas for 2017 Initiatives

**Review of Minutes and Action Items:** see bold / italic / red text above

## LC Meeting Agenda

September 13, 2016

**Next Location November 15 (due to Election Day 11/08: ~~Seven Gables Inn~~ Changed to Clayton Plaza Grill!**

**Adjournment:** 8:13 PM